



**Business Continuity Update: Coronavirus (COVID-19)
By Christopher Silipigno, Chief Operating Officer – March 16, 2020**

Amid the ongoing concerns about the Coronavirus (COVID-19), Renaissance Investment Group, LLC has been closely monitoring the latest reports from the Center for Disease Control (CDC) and other State and Federal governing bodies. In response to the information being provided, we are taking several precautionary measures to ensure the health and safety of our clients, staff, and the community at large.

While there will certainly be modifications to daily operations, please rest assured that Renaissance is completely prepared to effectively operate through interruptions like those we're experiencing currently.

We want to share with you the pertinent changes we are implementing:

- We will not be conducting in-person meetings with clients and all others for the time being. This includes any scheduled or unscheduled visitors to our office in Lenox. **However, we are always available via phone and/or email should you wish to contact us.**
- We are utilizing Zoom Meeting software to conduct distance/virtual meetings when desired. With this application meeting materials, a conference line, and video feed are available.
- In preparation for the potential requirement to close our offices, we are ready and equipped to work remotely and execute all necessary business functions throughout the duration.
- You can contact any of our staff by utilizing the main office line (413-445-2481). If for some reason you need to reach your advisor or another staff member immediately, feel free to call his/her cell number:

Trevor Forbes	413-717-8823	Chris King	413-446-8184
Chris Silipigno	413-770-8845	Lori Killeen	413-717-8816
Tom Malinowski	413-717-8357	Paula Hilchey	413-717-2511

Our goal during this uncertain time is to put your mind at ease in reference to Renaissance's ability to operate and conduct business effectively. Our team will be actively monitoring markets, managing client portfolios, and tracking updates from officials regarding the response to COVID-19.